

MINUTES
STATE MENTAL HEALTH, MENTAL RETARDATION
AND SUBSTANCE ABUSE SERVICES BOARD

December 6, 2007
Region Ten CSB
Charlottesville, Virginia

MEMBERS PRESENT: Daniel E. Karnes, Vice Chair
Linda S. Bartlett
Catherine M. Hudgins
Ruth G. Jarvis
Mary J. McQuown
Ananda K. Pandurangi, M.D.
Kathryn A. Smith

MEMBERS ABSENT: Victoria Huber Cochran
Cheryl Ivey Green

STAFF PRESENT: Wendy Brown, Policy Analyst, Office of Planning & Development
Jewel Crosby, Executive Secretary, State Board
Linda Grasewicz, Senior Planner, Office of Planning & Development
Meghan McGuire, Communications Manager, Office of Legislation & Public Relations
Hope Merrick, Prevention Director, Office of Substance Abuse Services
James S. Reinhard, M. D., Commissioner, Office of the Commissioner
Ruth Anne Walker, Legislation Manager, Office of Legislation & Public Relations

OTHERS: Patricia Cullen, Prevention Director, Chesterfield CSB
Jane Hickey, Sr. Assistant Attorney General/Chief, Office of the Attorney General
Ray Gudum, Chair, VACSB
Robert Johnson, Executive Director, Region Ten CSB

CALL TO ORDER: Daniel Karnes, Vice Chair, called the meeting to order at 10:15 a.m. A call for introductions of all attendees took place prior to proceeding.

AGENDA: *Upon a motion by Mary McQuown and seconded by Linda Bartlett, the Board unanimously approved the December 6, 2007 agenda as presented.*

MINUTES:

Upon a motion by Catherine Hudgins and seconded by Kathryn Smith, the Board unanimously approved the October 10, 2007 minutes as presented.

PUBLIC COMMENTS:

There were no public comments.

STAFF UPDATES:

Jewel Crosby shared information from the Retreat sSummary on the duty of the bBoard to review and comment on all applications for fFederal funds. At their'sAt its annual August retreat, the bBoard established a Grant Review Committee to review requests for fFederal funds prior to their submission. Victoria Cochran and Catherine Hudgins were identified as committee membersvolunteered to serve on the committee. Ms. Crosby shared a draft summary grant application form to be considered for use during the review process. A and distributed a chart listing current grants. was distributed. Ms. Crosby requested the board review the form and submit any recommended revisions.

At the Retreat and the October 10 bBoard mMeeting in Falls Church, the bBoard discussed establishing liaison assignments by substatesub state regions. CSBs and are organized into substate regions by CSBs, state facilities are organized by regions and regional chairpersons representing those regions to serve as points of contact tofor State Board members liaisons. There are five Health Planning Regions (HPRs) in the state. Ms. Crosby distributed a chart identifying bBoard mMembers and region chairpersons by the regional composition taken from the regional planning districts.[VHC1] Because several Board membersss live in overlapped inigin several regions and sharedthey voiced preferences forconcerns of forming creating liaison responsibilitiesassignments in areas closer to their localities rather than by the rHPR regional composition. Board mMembers were requested to review the chart and identify whichthe localities or organizations they would be interested in serving as prefer to serve as liaison. The Bboard Cchair will make final regional assignments.

Ms. Crosby reminded Board Members that it is time to make the bi-ennial review of the Board's By-laws and shared provided copies of the current board by-laws and along with a timeline for review. Stated in the by-laws, the board shall review their by-laws at least every two years and update as necessary. By-laws were last reviewed and updated in The last update was December 2005. Ms. Crosby noted necessary updates in of some of the code sectionsCode references and suggested revising the bBy-laws to reflect the establishment of the Grant Review committee. Board

members were asked to review and submit recommended updates before the January 15 meeting.

Ruth Anne Walker shared distributed the Annual Executive Summary of the Board's activities for submission., as, required by Virginia Code §37.2.-200, (E) requires the (State Board to submit to the Governor and General Assembly before the first day of the regular session an executive summary of the activity and work of the Board no later than the first day of each regular session of the General Assembly). After some discussion and an opportunity for review by the Board Members present a vote of approval was called for by the Board.

Upon a motion by Kathryn Smith and seconded by Ruth Jarvis, the Board unanimously endorsed recommended the proposed Annual Executive Summary to be submitted to the Governor and General Assembly.

Ms. Walker distributed copies of the proposed General Assembly session calendar for December 2007 – January 2008.

Ruth Jarvis expressed an interest in allowing allocating more additional time for Board meetings in order so the Board can more adequately address complete all business at hand business without feeling rushed.

COMMISSIONER 'S REPORT:

Dr. Reinhard updated the Board on concerning the Governor's 2009-2010 Budget, and Budget and legislative priorities. , and Central Office reorganization structure. Dr. Reinhard announced to the board that announced the Governor would be presenting his proposed biennium present his Budget on December 17, 2007. The commissioner reported on the Central Office's budget priorities, as impacted by the FY08 \$600 million revenue shortfall. Despite the shortfall, Dr. Reinhard noted the Governor has repeatedly emphasized that his top two budget priorities are Pre-K and mental health.

Dr. Reinhard discussed several details concerning the structural reorganization currently taking place in the Central Office, Office, these include the retirement of Assistant Commissioner for Facility Operations, Jerry Deans. Eliminating the position of Assistant

Commissioner for Facility Operation allows consideration of alternatives for reorganization within Central Office to enhance system transformation, accountability, and leadership. He informed that be Board that Dr. Jim Evans, Medical Director, Office of Health and Quality Care, would assume Jerry's Dean's duties and responsibilities in the interim. Dr. Reinhard also announced that Chief Deputy Commissioner, Ray Ratke was asked by the Governor to assume additional responsibilities. Mr. Ratke will now serve as Special Advisor on Children's Services Reform to Health and Human Resources Secretary Marilyn B. Tavenner. In addition to his duties as Deputy Commissioner, Mr. Ratke will lead the Commonwealth's Comprehensive Children's Services reform effort including the First Lady's "For Keeps" initiative

The commissioner shared that First Lady Anne Holton and Secretary Marilyn Tavenner were present at the pastattended the recent VACSB Executive Director's forum, where the First Lady shared information on the "For Keeps" program, which is designed to increase permanent family connections for children in foster care or at risk of entry into the foster care system.

The commissioner shared information on Central Office's budget priorities. He shared that there is an estimated \$600 million shortfall, statewide, in FY08. Dr. Reinhard shared that the Governor has repeatedly emphasized his two top priorities in his budget are Pre-K and mental health.

Dr. Reinhard remarkedshared that there is an expectation of aa large number of legislative mental health related bills to be proposed from the VA Tech Panel Review, civil commitment laws and HIPPA.will be introduced and acted upon in the upcoming General Assembly Session.

Dr. Reinhard informed the board of the expanded responsibilities of Chief Deputy Commissioner, Ray Ratke. Mr. Ratke will serve as Special Advisor on Children's Services Reform to Health and Human Resources Secretary Marilyn B. Tavenner. Mr. Ratke will lead the Commonwealth's Comprehensive Children's Services reform effort including the "For Keeps" initiative, launched earlier this year by First Lady Anne Holton. The Office of the Secretary of Health and Human Resources implemented "For Keeps".

Dr. Reinhard shared with the board the reorganization and retirement of Assistant Commissioner for Facility Operations, Jerry Deans.

Dr. Reinhard shared that eliminating the position of Assistant Commissioner for Facility Operation allows consideration of alternatives for reorganization within Central Office to enhance system transformation, accountability, and leadership. He informed that board that Dr. Jim Evans, Medical Director, Office of Health and Quality Care, would assume Jerry's duties and responsibilities in the interim.

**WELCOME &
PRESENTATION:**

Mr. Robert Johnson, Executive Director, Region Ten CSB welcomed the State Board to the Charlottesville area. Mr. Johnson shared that he has been the Executive Director for seven months and previously worked at Central Office and the Richmond BHA. He shared Region Ten's mission/vision statements and goals. Mr. Johnson also shared Region 10's legislative updates and priorities for the upcoming session.

Mary McQuown commended Mr. Johnson and staff for his emphasis on working with and willingness and availability to listen to consumers.

**POLICY DEVELOPMENT
& EVALUATION
COMMITTEE:**

Wendy Brown presented for the cCommittee. The cCommittee recommended the adoption of revised Policy 1042 (SYS) 07-1 – Primary Health Care. This policy supersedes Policy 1032 (SYS) 92-1.

On recommendations from the Policy Development & Evaluation Committee, the Board unanimously adopted Policy 1042 (SYS) 07-1.

**MR Voluntary Admission Regulations – Regulations
establishing procedures for voluntarily admitting persons who
are mentally retarded to state mental retardation facilities 12
VAC 35-190-10**

Wendy Brown shared an overview of the proposed regulations and requested approval to adopt Regulation 12 VAC 35-190-10:

MR Voluntary Admission Regulations – Regulations establishing procedures for voluntarily admitting persons who are mentally retarded to state mental retardation .

Upon a motion from Ruth Jarvis, and seconded Jarvis, seconded by Kathryn Smith, the Board unanimously approved the proposed regulations 12 VAC 35-190-10 to be sent out for with proposed changes with a 60-day public comment period.

**PLANNING &
BUDGET
COMMITTEE:**

Linda Grasewicz, Senior Planner, Office of Planning & Development, reported on behalf of the cCommittee in the absence on behalf of Charline Davidson. Ms. Grasewicz summarized the public comments and recommended revisions based from received concerning tTthe Comprehensive State Plan. public hearings.

Ms. Grasewicz requested endorsement from the Board on the proposed recommendations to the 2008-2012 Comprehensive State Plan. Kay Smith commended Ms. Grasewicz and staff for their work to on the Comprehensive State Plan.

Upon a motion from Catherine Hudgins and seconded by Linda Bartlett, the board unanimously endorsed the proposed recommendations as presented.

**BOARD LIAISON
REPORTS:**

Linda Bartlett reported that she attended the Comprehensive State Plan Public Hearing at the Hampton-Newport News CSB.

Kay Smith reported that she attended the Southside Behavioral Consortium meeting. She shared that they are diligently working to disburse state funds in the most efficient way possible. Ms. Smith mentioned that her local CSB and the local branch of the Mental Health Association had an annual meeting, which she attended. She shared that Board Chair, Victoria Cochran and a Sheriff's Deputy from the New River Valley area presented on Crisis Intervention Teams and the jail diversion program. As a result, there is a local group in her area looking to organize a jail diversion program.

Mary McQuown shared that she attended the System Leadership Council[VHC2]. They are currently working on standard of care

guidelines. The guideline implies seeks to ensure that should if a consumer relocates from one part of the state to another region, they he or she would receive the same core service. Sheservice. She also attended the Mental Health Planning Council on December 5. Ms[VHC3]. McQuown reported that the Mental Health Planning Council is happy to have representation from the State Board at their meetings and they would like to develop a good relationship with the bBoard. Ms. McQuown informed the board that the Mental Health Planning Council requested to be included in the mass mailing list of board activities.

Catherine Hudgins reported that she plans to attend a Legislative Breakfast for the Coalition of Mental Health organizations on December 7. She planned to attend a substance abuse kick-off event for the Northern Virginia area. She also met with the Fairfax-Falls Church CSB.

Dan Karnes reported that he attended the Polytrauma and Combat Stress conference, “Virginia is for Heroes” held October 17 in Richmond. Mr. Karnes shared that the Board Chair, Victoria Cochran, presented at the conference.

PREVENTION PROMOTION

ADVISORY COUNCIL:

Pat Cullen, who serves as Chair, Chair, updated the bBoard on activity of the Prevention Promotion Advisory Council (PPAC). Ms. Cullen distributed their current membership roster. She asked for Board input on the act ivivties of the Council.

Appointment of the PPAC Council members was deferred until January due to omission of appointeesappointees’ biographies of appointeesresumes and/or biographies.

VACSB REPORT:

Ray Gudum, VACSB Board Chair, reported on behalf of the VACSB. Mr. Gudum distributed the VACSB Legislative Conference aAgenda-at-a-gGlance. Board members were He encouraged Board Members to attend the conference scheduled on January 20-23, 2008, at the Omni Hotel in Richmond. Mr. Gudum also distributed copies of the 2007 VACSB Annual Report.

OTHER BUSINESS:

Dan Karnes and Jewel Crosby informed the Board of the unfortunate family criseis of bfacing Board mMember, Rev. Cheryl Ivey Green . been experiencing. Board members were informed of Rev. Green’sconcerning her husband’s serious health condition. Ms. Crosby shared aasked Board Members to sign a greeting card on behalf of the board members to be sent tofor Rev.

Green extending thoughts and well wishes to her and her husband. along with sending Ms. Crosby also mentioned that flowers. (ATTACHMENT) would be sent on behalf of the board to Rev. Green and her husband.

The next meeting of the board will be held Tuesday, January 15, 2008 at 10:00 a.m. at DMHMRSAS Central Office in Richmond. There being no further business before the board and upon a motion made by Linda Bartlett and seconded by Ruth Jarvis, the board unanimously voted to adjourn at 1:20 p.m.

Daniel E. Karnes, Vice Chair

Jewel B. Crosby, Secretary

December 6, 2007

State Board of MHMRSAS
C/O Victoria Cochran, Chair
P. O. Box 1797
Richmond, VA 23218-1797

Dear Board:

As many of you may be aware, my husband was diagnosed in August of 2007 with Lymphoma. Because of surgery to prepare for treatment, I was unable to make the August Board Retreat.

In addition, over the Thanksgiving Holiday, while away visiting family, my husband took deathly sick and was admitted to ICU at Maryview Hospital in Portsmouth, Virginia. His Recovery has been slow. He was moved from ICU after five days, but remained in the Hospital until yesterday, when he was transferred to Sentara Nursing in Portsmouth, where he has to complete a course of antibiotics and receive rehab to walk. As soon as he is strong enough, I will be transferring him to Richmond where he will receive Home Health care and rehabilitation.

I wanted to make this part of the Board's public record, as my attendance is important and I have always been very conscious of this.

Thank you for the emails and words of encouragement. While I have not been able to respond because things have been so hectic, know that they have all kept me encouraged in these difficult days.

I wish each of you a joyous holiday season.

Sincerely,

Cheryl Ivey Green